

Home or Hospital Instruction

Upon request from a parent or an adult student, home or hospital instruction will be provided to students who are unable to attend school for an estimated period of 4 weeks or more because of disability or illness. A written statement from a qualified medical practitioner verifying that the student will not be able to attend school for an estimated period of four weeks or more will accompany the request. The district will not pay for any costs incurred in securing the medical verification.

Cross References:

2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

2161 - Special Education and Related Services for Eligible Students

Legal References:

RCW 28A.155 Special education

WAC 392-122-145 State special education program — Home and/or hospital care — Extended absences

WAC 392-172A-02100 Home/hospital instruction

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Classification: **Priority**

Revised Dates: **10.98; 12.11**

2165P Procedure - Home or Hospital Instruction

Request

The procedures for instituting home/hospital instruction are as follows:

- A. Parent completes application form for home/hospital instruction.
- B. The district office and family physician complete the SPI E-310 form.
- C. Home/hospital instruction will begin when the family physician signs form SPI E-310.

Role of Instructor

The function of the home/hospital instructor is to provide instructional assistance and serve as a liaison between the student and the school in the following manner:

- A. Elementary (emphasizes reading, math and language skills)
 1. Contact school principal.
 2. Contact classroom teacher initially and on a weekly basis.
 3. Obtain current academic standing.
 4. Obtain books, materials and assignments from the homeroom teacher.
 5. Keep parents/guardians informed as to the progress of the student.
 6. Provide a statement to the student's home school for the cumulative record regarding the grades earned by the student while on home/ hospital instruction. Grading shall be the responsibility of the classroom teacher. This statement is due immediately upon termination of the home/hospital instruction.
- B. Middle/Senior High (receives instruction in required subjects)

2. The student should be awake, properly dressed and ready for lessons at the appropriate time.
 3. Adequate study time should be scheduled each day, taking into account the physical limitations of the student.
- E. Evaluate the students' work and make a report to the student's home school.

Termination of Home/Hospital Instruction

Instruction will be terminated if the qualified medical practitioner determines the advisability of the student returning to school.

Extension of the original instruction period must be requested by the parent or guardian, and verified by the attending qualified medical practitioner.

The home/hospital instructor will contact the payroll office when the student returns to school.

Instructor Reimbursement Procedures

- A. The week before payroll cut-off date, the payroll office will contact home/hospital instructor advising of the payroll cut-off date for that particular month.
- B. When the time sheets and mileage sheets are received by the payroll office, the amounts will be computed and submitted for payment.