

Index School District #63
Index, Washington
Certificated Application

Name: _____
 Last First Middle

Present Address _____

City State Zip

Other name(s) under which records may be listed:

Email Address: _____

Social Security Number: _____

PREFERENCES

- IF you are appropriately certificated and are interested in being considered for one or more of the areas listed below, indicate you preference -1 (one) being your first choice:
 - Elementary P,K 1
 - Elementary 2, 3,4
 - Middle School 5, 6, 7,8
 - Special Education
 - Specialist _____ (Specify Area)

*Are you interested in substitute teaching? ___ Yes ___ No

Educational Training

Name of Institution

Years Completed

High School City /State		Dates Attended Mo./Yr. To Mo./Yr.	Degree Earned Date (Mo./Yr.)	Major	Minor
College City/State					
College City/State					
College City/State					

- Undergraduate GPA _____
- Post Graduate GPA _____
- Are you a Veteran? _____

CERTIFICATION

(For Nurses, OT, PT, please also list licenses.)

Type	Endorsements	Cert. No.	State	Date Issued	Exp Date

OTHER EXPERIENCE

- List other work experiences.

Dates From/To	Location City/State	Name of Employer	No. of Years	Full Time	Part Time	Type of Work	Reason For Leaving

- Special Training:

- Extra-curricular experience coaching/participation:

Questions

- Describe your experience/willingness to team teach or work in a collaborative setting:
- Describe two ways you can integrate curriculum in your classroom:
- Describe your level of skills/and or experience using technology as a tool to improve student learning:

REFERENCES

- List references including principles, supervision teachers, and college supervisors under whom you have taught or persons who have firsthand knowledge of your personal and professional competencies.

Name	Address Street/City/State/Zip	Official Position	Home/Business/Cell Phone

- Have you been convicted of any crime involving child abuse, child molestation, assault, rape, coercion, embezzlement, fraud, theft, robbery, extortion, blackmail, or any crime which involved drugs?
___ Yes ___ No

If yes, explain the nature of crime, place, and date. A convection record will not necessarily bar you from District employment:

GENERAL INFORMATION

1. Complete this application in its entirety. "See Resume" is not acceptable. A resume or portfolio is required. The resume should include: employment record, education training, professional experience, special interests, volunteer work, professional objective, and other information you believe pertinent to the position for which you are applying.
2. Submit a copy of official certificate or permit with endorsements and expiration date posted.
3. Applications will be retained in the district office for one year following the date of receipt and may be renewed at an applicant's request.
4. Request forwarding of your placement file to the district office to complete the application process.
5. When job openings occur, completed applications on file may be reviewed and individual interviews scheduled at the invitation of the Index School District.
6. Selection for interviews will be based on data provided on the application, copy of valid Washington State Certification, letter of interest, placement file, and resume. Interviews will be conducted by persons designated by the personal interview.
7. When applicable, other evaluations may be administered during or before the time of a personal interview.
8. Successful candidates will be recommended to the Superintendent and Board of Directors for official appointment.
9. If appointed, that applicant agrees to accept assignments to subjects and activities made by the Superintendent and Board of Directors.

I hereby certify that all the information I have provided this application is true and correct. I give my permission for Index School District to contact any references or prior employers given in conjunction with this application. I further agree that if an offer of employment is made to me, I will provide verification of my certification, education, and experience. I also agree that falsification of any part of this application shall be sufficient cause for dismissal. References and personal information which become a part of this application will be regarded confidential and shall not be revealed to me.

Signature of Applicant

Date:

THE INDEX SCHOOL DISTRICT IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Index School District No. 063 does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Superintendent Brad Jernberg bjernberg@index.k12.wa.us and Linda Tate Administrative Assistant ltate@index.k12.wa.us -436 Index Ave – PO Box 237 Index, WA 360-793-1330 ltate@index.k12.wa.us

Index School District #63

**APPLICANT DISCLOSURE FORM PURSUANT TO CHAPTER 486, LAWS OF 1987
(COMPLETION OF THIS FORM IS REQUIRED BY LAW)**

Answer YES or NO to each listed item. If any answer is YES to any item, explain in the area provided, indicating the charge or finding, the date, and the court(s) involved.

1. Have you ever been convicted of any crimes against persons as defined in Section 1 of Chapter 486, Laws of 1987, and listed as follows: Aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; first degree burglary; first or second degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors' first degree criminal mistreatment?

ANSWER _____ If YES, explain below.

2. Have you ever been found in any dependency action under RCW 13.34.030 (2) (b) to have sexually assaulted or exploited any minor or to have physically abused any minor?

ANSWER _____ If YES, explain below.

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____ If YES, explain below.

4. Have you ever been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____ If YES, explain below.

5. Have you ever been convicted of a crime relate to drugs: manufacturing, delivery, or possession with intent to manufacture or deliver a controlled substance?

ANSWER _____ If YES, explain below.

Pursuant to RCW 9A.72.085, I certify under penalty or perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicants Signature _____ Date _____

PRE-EMPLOYMENT CHARACTER AND FITNESS SUPPLEMENT

YES NO 1. Have you ever had any adverse action taken on any educational certificate or license? (Adverse action includes: letter of warning, reprimands, suspensions, revocations, voluntary surrender, or avoidance.)

YES NO 2. Have you ever been denied or otherwise rejected, for cause, an education certificate, credential, or license?

YES NO 3. Have you ever practiced in a profession that requires licensure without the required valid certificate, credential, or license?

YES NO 4. Have you ever been dismissed, discharged, or fired from any employment?

YES NO 5. Have you ever resigned from or otherwise left any employment while allegations of misconduct were pending?

YES NO 6. Have you ever been disciplined by a past or present employer because of misconduct?

YES NO 7. Are you currently or have you ever been the subject of any investigation or inquiry by an employer because of allegations of misconduct?

YES NO 8. Have you ever engaged in any reckless or intentional conduct which resulted in damage or destruction of property? (This includes both real and personal property owned by another.)

YES NO 9. Have you ever threatened to damage or destroy property?

YES NO 10. Have you ever engaged in any reckless or intentional conduct which resulted in physical injury or harm to any person(s)?

YES NO 11. Have you ever threatened to physically injure or harm any person(s).

If you answered "yes" to any of the above questions, please clarify on the reverse side of this document.

All of the information I have provided on the Pre-Employment Character and Fitness Supplement is true, correct, and complete. I authorize Index School District #63 to inquire with former employers or references and obtain any and all information regarding my job-related background. I release Index School District #63, my former employer, and all references from any and all liability in obtaining or disclosing such information. I agree that if I provide false or incomplete statements, the district may, at its sole discretion, terminate my employment contract.

Signature of Applicant

Date